

### Completing the course:

1. Enter the course from “**Main Menu**” under “**My Courses**”. You will see the “**Status**” column, click “**Enter**”. This will permit access to the required modules and associated quizzes.

Each module of the required Basic Course takes approximately 15 – 20 minutes to complete. You may log in as many times as necessary; however, you may only print a ‘Completion Report’ after all required modules / quizzes are completed.

The minimum passing aggregate score is 80%. A running tally is automatically compiled for you by the CITI system.

2. To return to CITI at any time, log in as “**Already Registered**”. Click on the “**Re-enter**” link on the “**Main Menu**” under ‘**Status**’ to access remaining modules and quizzes.