

IRB ANNOUNCEMENT

Conversion of ArtSci IRB Paper Studies Into The eIRB System Will Be Required Starting January 22, 2020

Arts and Sciences IRB **Paper-based** Full Board or Expedited studies due for continuing review on or after January 22, 2020 will be required to transition to eIRB (online submission system) rather than renewing in their current paper format. Please be advised the IRB requires that studies are submitted in eIRB approximately 90 days prior to the expiration date due to the time needed for the Committee review.

Note: Any **paper** study previously approved as Full Board or Expedited, which remains open for **Data Analysis** activities only, **WILL NOT NEED** to be converted into e-IRB. Any **paper** study previously IRB-approved under Exemption or issued a Non-Human Subject determination **WILL NOT NEED** to be converted into e-IRB.

Note: All **paper** studies which are converted into eIRB, will require re-review according to the new *Revised Common Rule* regulations. All eIRB submissions must have the current versions of the protocol template and consent forms. Learn More: <https://orra.rutgers.edu/revisedcommonrule>.

For eIRB conversion instructions, visit our website: <https://orra.rutgers.edu/hssp>

For eIRB user manuals, guidance and help, visit our website: <https://orra.rutgers.edu/eirb>.

For eIRB training workshops including tutorials on how to use the eIRB system, visit our website: <http://orra.rutgers.edu/eirb-training-sessions>.

Thank You,

**Research Regulatory Affairs,
Rutgers University**

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